

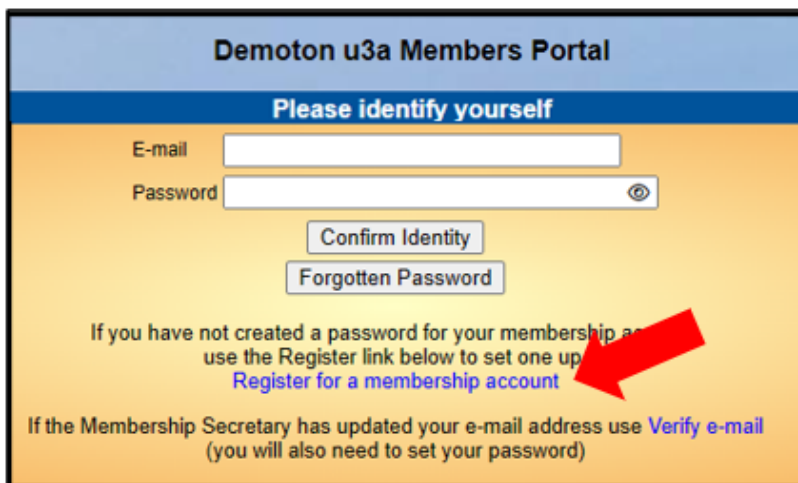
Member's Registration System

If you are a u3a member you can register for a membership account where you can view and update your contact details and renew your membership online (after April 1st).

It should only take a few minutes to register.

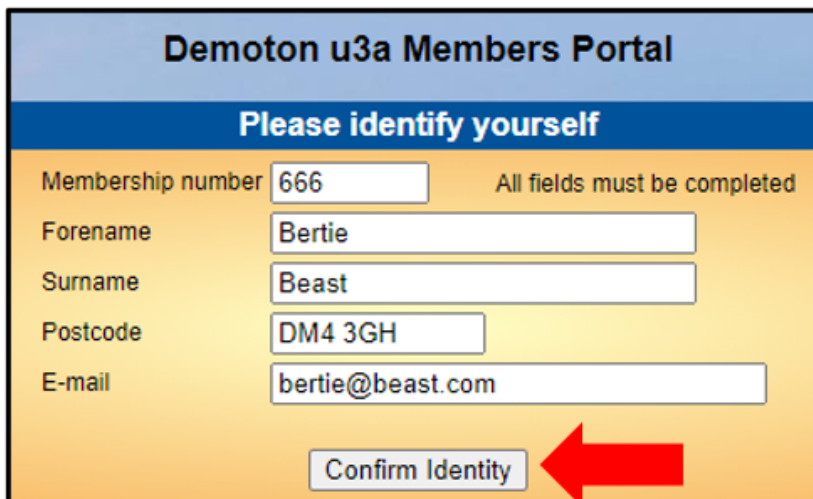
Registering for a new member's account is a one-off requirement – thereafter signing in will be by entering your email address and a password.

The first time that you access the Portal you will see the following screen. Do not enter an email address or password initially. Click **Register for a membership account**



The screenshot shows the 'Demoton u3a Members Portal' with the heading 'Please identify yourself'. It features input fields for 'E-mail' and 'Password'. Below these are buttons for 'Confirm Identity' and 'Forgotten Password'. A red arrow points to the text 'Register for a membership account' which is part of a paragraph that also mentions using the Register link to set up a password. Another paragraph below mentions 'Verify e-mail'.

Type in your Membership number, Forename, Surname, Post Code and email address, then press **Confirm Identity**



This screenshot shows the same portal with the following fields filled: 'Membership number' (666), 'Forename' (Bertie), 'Surname' (Beast), 'Postcode' (DM4 3GH), and 'E-mail' (bertie@beast.com). A red arrow points to the 'Confirm Identity' button. A note on the right states 'All fields must be completed'.

After entering the required 5 pieces of data and pressing **Confirm Identity** you will be asked to create a password of between 10 and 72 characters including at least one upper case, lower case and numeric character.

Enter and confirm your password and press **Update Account**

Demoton u3a Members Portal

You must choose a password to continue.

In future you will only need to login with your email address and password.

In order to proceed with login you must first choose a password.

Passwords should comprise between 10 and 72 characters including at least one upper case, lower case and numeric character. Do not use common words. You may optionally consider using the following special characters: ! @ # \$ % ^ & *

Set password for email address
aeme.bunting@beacon.u3a.org.uk

Password

Confirm Password

You will see the following screen confirming that you have been sent an email with a link and that you can close this browser window because clicking the link in the email will open a new browser.

Members Portal

Demoton u3a Members Portal sign up successful

You have been sent an email from noreply@u3abeacon.org.uk with a link you need to use before you can sign in. The link only works for 1 hour. You can request a new email at any time by using Forgotten password link below or on the Members Portal.

Forgotten password

You may close this browser tab as the e-mail link will open a new browser tab inviting you to sign in.

If the email doesn't arrive within a few minutes, check your Spam folder.

The confirmation email will expire after 1 hour, although **Forgotten Password** can be used to request a new confirmation email.

If you wish to create your members portal login now please [click here](#)

[If you have any problems please click here and contact Membership Secretary from our website.](#)